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SHIP TO INFORMATION

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Special Instructions

DATE
SIDEMARK
P.O. #
ORDERED BY
DATE NEEDED
PAGE _____ OF _____

QTY	DRAW (CIRCLE ONE OPTION)	WIDTH (INCHES)	HEIGHT (INCHES)	SHEER NAME	SHEER COLOR	VINYL VANE COLOR NAME / NUMBER	4½" VALANCE SLEEVE or 3½" CROWNING IMPRESSIONS VALANCE
1	OW SP IB OB						
2	OW SP IB OB						
3	OW SP IB OB						
4	OW SP IB OB						
5	OW SP IB OB						
6	OW SP IB OB						
7	OW SP IB OB						
8	OW SP IB OB						

ADDITIONAL INSTRUCTIONS: _____



KEY CODES: O W – ONE WAY IB – INSIDE MOUNT
 S P – SPLIT OB – OUTSIDE MOUNT

MEASURING GUIDELINES

FOR ACCURATE MEASUREMENTS: For best accuracy use only a hard-edged ruler or steel tape measure, never a cloth tape. Measurements should be rounded down to the nearest 1/8 inch for inside mounts to ensure that the blinds fit properly within the window casing.

INSIDE MOUNTING

FOR WIDTH (A)

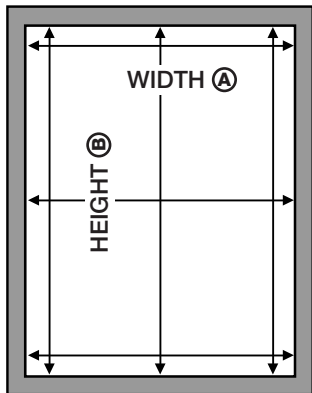
Measure across the window casing from one inside edge to the other in three places: top, middle, and bottom. Record the **smallest** width rounded **down** to the nearest 1/8 inch.

FOR THE HEIGHT (B)

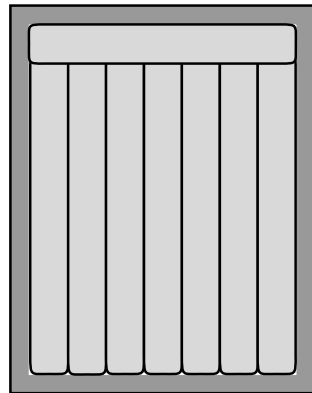
Measure inside the window casing from the top inside edge down to the top of the sill in three places: left, middle and right. Record the **shortest** height rounded **down** to the nearest 1/8 inch.

Make NO allowance for inside mounting.
All deductions will be made by the factory.

Note: For flush mounts inside a window, a depth of 4³/₄" is required.



Measure to find
smallest width
and height



Accurate
measurements ensure
a proper fit

OUTSIDE MOUNTING

To mount *directly to the window frame*, measure its exact width from left outside edge to right outside edge; and its exact height from the top edge to the bottom edge of the frame.

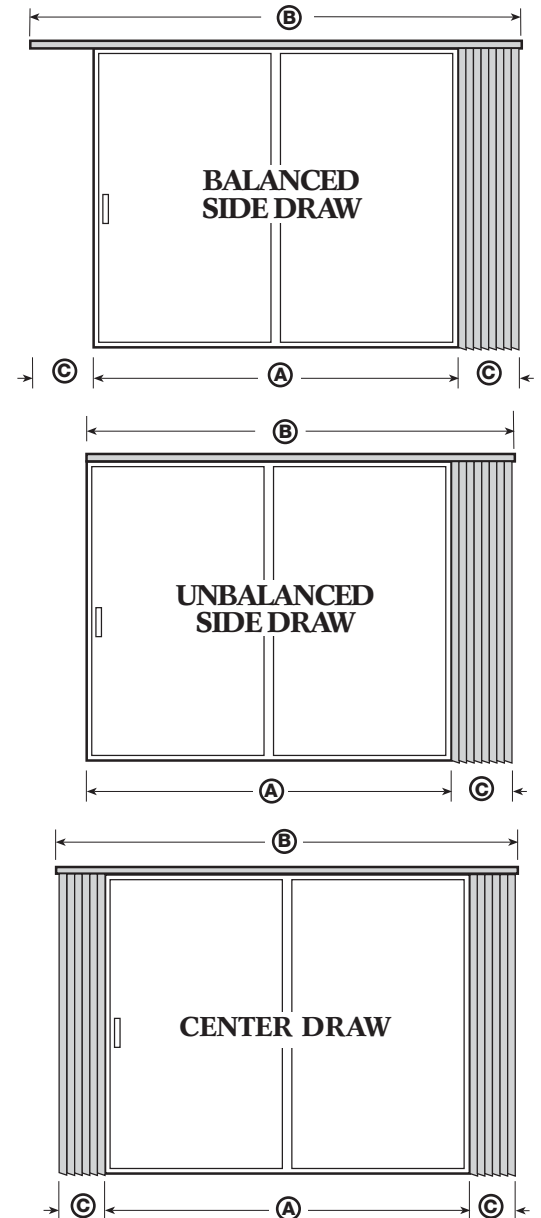
To mount *above and beyond the window frame*, add 6 to 8 inches to the width measurements and 2 inches to the height measurement.

Pull cords can be placed right or left and can draw from right to left, left to right or split in the center.

STACKING OPTIONS

The vanes can be stacked in one of three ways, shown at right. Choose the stacking configuration that best fits with adjacent corners or other room features.

- Ⓐ Width of window opening - to be measured as described above
- Ⓑ Width of track - to be determined using stacking charts in reference guide for configuration selected
- Ⓒ Width of stacked vanes - should clear window opening when fully stacked



Record measurements on other side ►